

Desktop Setup Instructions

1. Get Ready for installation, Start by unpacking the box and identifying the components.

What's in the box?

- Desktop
- Desktop Power Cord
- Mouse
- Keyboard
- Headset *
- Monitor *
- Monitor Power Cord *
- Display Port Cable *

* May not be included with a PC refresh

2. Plug everything in, now it is time to get your Desktop hooked up.

- The Mouse, Keyboard and Headset have a USB connector. These can plug into any available USB port on your Desktop.



- Use the DisplayPort cable to connect the monitor to the Desktop. DisplayPort connectors are rectangular with a notch on one corner.



- Connect the Ethernet Cat5e cable to the Desktop Ethernet port and to your home internet router.



- Connect the Desktop power cord to the Desktop power port and to an electrical outlet.
- Connect the Monitor Power cord to the Monitor and to an electrical outlet.

3. Configure your workspace for comfort and productivity.



4. The system is now ready to be turned on.
 - Press the power button to turn on the Desktop.
 - Press the power button on the Monitor to turn it on.
5. Consult any additional documentation received with your Desktop.

For assistance with this process, call the Service Desk at (877) 828-4357 or visit <https://mysupportdesk.service-now.com/esc> to chat with a representative.